

## VILLAGE OF WRIGHTSTOWN VILLAGE BOARD MINUTES

The second regular monthly meeting of the Village Board of the Village of Wrightstown was held at the Village Hall, 352 High Street, on Thursday 07/19/16 and was called to order by Village President Dean Erickson at 6:00 pm with all reciting of the pledge of allegiance.

Roll Call: Present – Dean Erickson, Sue Byers, Quinn Cavanaugh, Terry Schaeuble (6:45pm),  
Dan Segerstrom, Keith Wendlandt

Absent – Scott Reignier

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Interim Village Administrator/Public Works Director Travis Coenen; Fire Chief Mike Schampers; Dave Wagner (Ehlers & Associates Inc); Carla Buboltz (Wrightstown Community School District); Deputy Clerk/Treasurer Patti Leitermann; Police/Court Clerk Sharon Diedrick; Tom DuPont, Mario & Gaylene Muniz, Tim Dole, Bill Broman, Tom VanderHeiden, Linda Verboomen

**CLOSED SESSION** – Motion by Q Cavanaugh, second by S Byers to proceed into CLOSED SESSION pursuant to Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – **DPW Employee Dan Fritsch**

Roll call vote: Ayes – S Byers, Q Cavanaugh, D Segerstrom, K Wendlandt, D Erickson; Nays – None; Absent; S Reignier, T Schaeuble. **Motion carried.** (6:05 pm)

**OPEN SESSION** – Motion by K Wendlandt, second by S Byers to reconvene into OPEN SESSION to discuss and/or take action on any issues that occurred during the closed session.

Roll call vote: Ayes – S Byers, Q Cavanaugh, D Segerstrom, K Wendlandt, D Erickson; Nays – None; Absent; S Reignier, T Schaeuble. **Motion carried.** (6:16 pm)

**Family and Medical Leave Act (FMLA) Approval for Dan Fritsch** – Motion by Q Cavanaugh, second by S Byers to approve the request for FMLA up to 12 weeks for employee Dan Fritsch. **Motion carried.**

**MINUTES** – Motion by S Byers, second by K Wendlandt to approve the prior meeting minutes of 06/29/16 & 07/05/16 as presented. **Motion carried.**

**VOUCHERS** – Motion by Q Cavanaugh, second by S Byers to approve the vouchers as submitted. **Motion carried.**

### **SCHEDULED APPEARANCE --**

**Dave Wagner, Ehlers & Associates Inc** – D Wagner went over the Project Plan for the Creation of Tax Incremental District No. 4 and detailed the following: Preliminary Map of Proposed District Boundary; Proposed TIF Project Cost Estimates; Implementation and Financing Timeline; Development Assumptions; Increment Revenue Projections; Cash Flow; Calculation of the Share of Projected Tax Increments Estimated to be Paid by the Owners of Property in the Overlying Taxing Jurisdictions.

### **WALK-INS --**

**Ed Byrne, Brillion New** – E Byrne went over the following handout addressed to the Village Board and Village Staff. “For over a year now, the “RV Ordinance” discussion and debate has been the hot button item before the Village Board.”

**VILLAGE ADMINISTRATOR --** T Coenen provided the following report:

1. Movie in the park July 28<sup>th</sup>- Popcorn will be provided as well as beverage donated by Coke Cola, thanks to Sue.

2. Web site is near completion input from staff has a new responsive web site maybe only a month from installation. Tentative date for live training with staff is July 26<sup>th</sup>.
3. The budget process underway to get glimpse of what 2017 will bring.
4. Park bathrooms interior construction underway and hoped to be finished soon.
5. Will be working with Keith and Dean on the filling of the open positions, we are currently reviewing application and setting up interviews.
6. Ribbon Cutting Ceremony for the transmission main will be August 4<sup>th</sup> at the Village Hall. Times to be set in near future, but is assumed to be around the 9:00am time frame.

## **COMMITTEE REPORTS**

### **FINANCE/PERSONNEL - -**

**Tax Incremental District No. 4** – Motion by S Byers, second by Q Cavanaugh to approve the project plan for the creation of TID No. 4 submitted by Ehlers. **Motion carried.**

**Employment Agreement for Andy Vickman** – K Wendlandt made an announcement regarding the employment agreement for Andy Vickman to assume the position of Superintendent of Public Works retroactive to July 17<sup>th</sup>, 2016 for payroll purposes; no action was required by the Village Board.

**Police Chief & Clerk Treasurer Positions** – Interviews are being scheduled for the end of next week with candidates for the Police Chief and Clerk Treasurer positions.

**Temporary Position in Clerks Office** – Motion by S Byers, second by K Wendlandt to approve hiring for a temporary position in the Clerk's office for 40 hours per week at a rate of \$15.00 per hour through any employment agency. **Motion carried.**

### **PARKS & RECREATION - -**

**Wrightstown High School Centennial** – Carla Buboltz provided handouts for the announcement and history of the Wrightstown High School 100 Year Centennial. The Ribbon-Cutting ceremony will be held on September 1, 2016 from 7:30-8:30am to officially begin the Centennial Year Celebration. September 9, 2016 will consist of the following: Expanded Homecoming Celebration from 4:00-7:00pm; Special Centennial Recognition at the Football Game at 7:00 pm; WHS Centennial Gala following the game from 9:00pm-Midnight. C Buboltz also announced the Wrightstown High School's new logo; Celebrating the Past and Inspiring the Future.

### **PUBLIC SAFETY- -**

**Fire Dept Report** – The June 2016 Fire Department Report submitted with Regards by Fire Chief M Schampers is as follows:

- \* In the month of June the department responded to 4 calls for response, 1 was CO Alarm, 1 for skid steer fire, 1 call for wires arcing in trees after a storm, 1 for a business Fire Alarm.
- \* June training was Pumping Operations, Hydrant usage and finding addresses and doing mock size ups around the Village. Usual monthly truck checks, inventory and tool testing was completed and meetings occurred. The window issue with SU 1311 was repaired.

**Police Dept Report** – None at this time.

### **PUBLIC WORKS & UTILITIES - -**

**Stop Sign at Turner and Fair Street** – The stop sign at Turner and Fair St controlling traffic coming from north on Turner St was discussed. D Segerstrom recommended taking the stop sign out and having it a two way stop, other members would rather see the stop sign there.

Motion by D Segerstrom, second by T Schaeuble to table the discussion on the stop sign at Turner and Fair St until a future Village Board meeting. **Motion carried.**

Per T Coenen the Water Transmission Main has had water flowing through the Village of Wrightstown since last week. Residents are encouraged to call the Department of Public Works with any questions on water softeners.

**REGIONAL PLANNING - -**

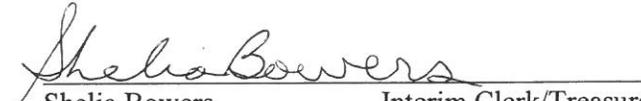
**Industrial Zoning Height Ordinance Modification** – There was discussion on the Industrial Zoning Height Ordinance Modification and it was decided to bring this issue up at the next Village Board meeting.

**Amendment to the Village Board Minutes on the Recreation Vehicles Ordinance** – It was discussed that there would be an Amendment to Village Board Minutes dated 06/21/2016 for the following motion to reflect the motion did pass:

Motion by S Byers, second by K Wendlandt to approve recreation of Municipal Code Chapter 206-53 Zoning Parking of Recreational Vehicles. Roll call vote: Ayes – S Byers, Q Cavanaugh, K Wendlandt, D Erickson; Nays – S Reignier, T Schaeuble, D Segerstrom; Absent; None.  
**4/3 roll call vote - Motion carried.**

Per D Erickson since the June 21<sup>st</sup> 2016 meeting, as a board we went out and got legal opinion from the League of Municipalities as well as from our corporate council. They all said that the zoning change by the state, the 2015 Wisconsin Act 391 Property Rights Bill does not apply in this instance. We wanted to make sure of that before certifying the vote. The vote did pass 4/3 and it does not require a two-thirds vote of the board because it doesn't qualify as a down zoning.

**ADJOURN - -** Motion by S Byers, second by K Wendlandt to adjourn. **Motion carried.**  
(Adjourned 7:46 pm)

  
Shelia Bowers Interim Clerk/Treasurer

