

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD MINUTES

The regular monthly meeting of the Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **08/02/16** and was called to order at 6:00 pm by Village President Dean Erickson with the reciting of the Pledge of Allegiance.

Roll Call: Present – Dean Erickson, Sue Byers, Quinn Cavanaugh, Scott Reignier,
Terry Schaeuble (6:05pm), Dan Segerstrom, Keith Wendlandt

Absent – None

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Interim Village Administrator/Public Works Director Travis Coenen; Supervisor of Public Works Andy Vickman; Deputy Clerk/Treasurer Patti Leiternann; Court Clerk Sharon Diedrick; Administrative Assistant Amanda Zacharias, Tim Dole, Carolyn Romenesko

CLOSED SESSION - - Motion by S Reignier, second by K Wendlandt to proceed into CLOSED SESSION pursuant to Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – **Village Administrator**

*****AND** pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – **Property Negotiations**

Roll call vote: Ayes –S Byers, Q Cavanaugh, S Reignier, D Segerstrom, K Wendlandt, D Erickson;
Nays – None; Absent – T Schaeuble, **Motion carried.** (6:01 pm)

OPEN SESSION - - Motion by S Byers, second by Q Cavanaugh to reconvene into OPEN SESSION to discuss and/or take action on any issues that occurred during the closed session, if necessary.

Roll call vote: Ayes –S Byers, Q Cavanaugh, S Reignier, T Schaeuble, D Segerstrom, K Wendlandt, D Erickson; Nays – None; Absent – None, **Motion carried.** (6:35 pm)

Employment Agreement for Interim Village Administrator - - Motion by K Wendlandt, second by Q Cavanaugh to approve the amended and restated Employment Agreement for the Interim Village Administrator as discussed in closed session. **Motion carried.**

Property Negotiations VW-189-3 & 300 010400 - - Motion by S Byers, second by S Reignier to approve the purchase of two properties; Parcel VW-189-3 for \$1,000; Parcel 300 010400 for \$129,000 with money to come from TIF No. 3. **Motion carried.**

VOUCHERS - - Motion by S Byers, second by K Wendlandt to approve the vouchers as submitted. **Motion carried.**

MINUTES - - Motion by S Byers, second by Q Cavanaugh to approve the amended minutes of 06/21/16, and the regular minutes of 07-19-16 as presented. **Motion carried.**

VILLAGE ADMINISTRATOR - - T Coenen provided the following report:

1. Web site training took place July 26th and department heads will be working to finish final review with a goal to go live by the end of August.
2. I have a goal set to have budget projections to present to the board by first meeting in September at the latest. With so many department head positions currently vacant the review and budget process is sluggish.
3. Working to get IT information from current vendor on services as well as maybe looking at different options. Still struggling with IT support, most recent involved the Police department last week.

4. Park bathrooms interior construction underway and hope to be finished soon, have set deadline for end of August or we will call contractor to finish.
5. Scenic overlook is complete. Stop down and take a look at it because I think it turned out awesome!
6. Will be working with Keith Wendlandt and Dean Erickson on the filling of the open positions.
7. Ribbon Cutting Ceremony for the Water Transmission Main will be August 4th at the Village Hall. Times to be set in near future, but is assumed to be around the 8:30am time frame.
8. 108 and 112 High St. have been torn down last week and all seems to have gone well and within budget based on contractor feedback.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

Operator's License – Motion by S Byers second by D Segerstrom to approve the Operator's License for the 2016-2018 license years – Kimberly Colwell, Brianna Charles & Julie Lowe (Wrightstop BP), Paul Lambert (Wrightstown River Inn). **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – No Comments

Police Department Comments – No Comments

PUBLIC WORKS & UTILITIES - -

Director Public Works Report – T Coenen provided the following report:

Public Works Report:

1. Staff overtime hours for the month of June totaled 17.5 scheduled hours and 7 call-in hours.
2. Solid waste curbside tonnage for the month of June totaled 76.11 tons and recycle tonnage collected was 19.20 tons. (Items 1 & 2 will always list the prior month totals.)

T Coenen stated that the Village of Wrightstown has been seeing a more favorable recycling price because the tipping fees have gone down.

Stop Sign at Turner and Fair Street

Village board members discussed whether or not removing the stop sign at Turner and Fair Street controlling traffic coming from north on Turner Street would be a benefit or create more of a problem with people not stopping.

Motion by D Segerstrom to remove the stop sign at Turner and Fair Street controlling traffic from north on Turner Street. Motion dies due to lack of a second. **Motion did not carry.**

Utility Operator Position

The ad for the Utility Operator position was finalized and will be published in Brillion News and Wrightstown Spirit for the week of August 1, 2016.

REGIONAL PLANNING - -

Ordinance No. 06212016A Chapter 206-53 Parking of Recreational Vehicles

The Village Code Book will be updated with Ordinance No. 06212016A to Repeal and Recreate Chapter 206-53 of the Municipal Code of the Village of Wrightstown Relative to the Parking of Recreational Vehicles to reflect the passage of this ordinance.

Zoning Height Ordinance Modification

Discussion was held on the Industrial Zoning Height Ordinance modification and it was decided by the Village Board members to move forward with the proposed changes. The requirements for this Ordinance change are as follows: The Planning Commission has already recommended the proposed change to the Village Board; Class 2 Notice in the Villages official paper; Public Hearing for an opportunity for the public to comment.

Comprehensive Plan Update

Discussion included additional development areas to accommodate for the residential growth projected in the Comprehensive Plans final draft - primarily inclusion on eastern Village of Wrightstown borders per attachment.

Motion by T Schaeuble, second by S Byers to accept the "Future Land Use" Map Figure 2-7 as an addendum to the Comprehensive Plan. **Motion carried.**

ADJOURN - - Motion by S Reignier, second by S Byers to adjourn. **Motion carried.**
(Adjourned 6:58 pm)

Shelia Bowers

Interim Clerk/Treasurer