

## **Village of Wrightstown Planning Commission Minutes**

A special meeting of the Planning Commission was held at the Village Hall, 352 High St. on Monday, **August 24, 2015** and was called to order at 6:53 pm by Vice-Chairman Bob Fandrey.

Roll Call: Present – Karen Curry, Dean Erickson, Bob Fandrey, Gary Kaster, Pat Kiel

Absent: Ryan Macario, Terry Schaeuble

Also Present: Village Clerk/Treasurer Jean Brandt, Public Works Director Travis Coenen, Planning Consultant Elizabeth Runge, Peter Albers, Jamie Albers.

### **MINUTES –**

Motion by G Kaster, second by K Curry to approve the Planning Commission meeting minutes from July 13, 2015 as presented. Motion Carried.

### **DISCUSSION AND/OR RECOMMENDATIONS TO VILLAGE BOARD FOR KENNEL CONDITIONAL USE PERMIT REQUEST, PETER & JAMIE ALBERS, 801 WASHINGTON ST, WRIGHTSTOWN, WI (Tabled July 13, 2015) –**

E Runge read her staff report and discussion followed. P Albers indicated he would like this project done within 6 months from the start date. Discussion about septic and needing state approval.

Motion by G Kaster, second by D Erickson to recommend approval to the Village Board for the Kennel Conditional Use Permit Request for Peter & Jamie Albers, 801 Washington St, Wrightstown, WI, based on the staff report. Motion Carried. Recommendation for approval includes the following items:

1. All kennel requirements in ordinance 05192015 such as licensing, fees, maximum number of dogs (12), etc. at the facility are in compliance.
2. Hours of operation of the proposed kennel should be identified and approved by the Plan Commission and the Village Board. (Previously discussed ~7am to 7pm +/- 2 hours)
3. The new proposed onsite waste system for the dogs must meet state, county, and Village requirements prior to the operation of the kennel. Applicant should continue to work with Public Works staff and provide proof of the onsite system compliance to the Village.
4. Proper disposal of outdoor waste, not excessive accumulation of waste outdoors, should also occur in compliance with existing animal waste disposal methods (Per Ordinance 165-16 *Disposal of certain solid wastes.*)
5. The Village has the option to revisit the conditional use permit should there be complaints from neighboring properties.
6. The Plan Commission and Village Board shall review and approve the proposed fencing option as is required with amended kennel ordinance 05192015.
7. The conditional use shall be forwarded to the Village Board for final approval.

**ADJOURN –**

Motion by D Erickson, second by G Kaster to adjourn the meeting. Motion Carried. (Adjourned at 6:43 pm)

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Patti Leitermann Deputy Clerk/Treasurer