

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD MINUTES

The second regular monthly meeting of the Village Board of the Village of Wrightstown was held at the Village Hall, 352 High Street, on Thursday **04/21/16** and was called to order by Village President Dean Erickson at 6:00 pm with all reciting of the pledge of allegiance.

Roll Call: Present – Dean Erickson, Sue Byers, Quinn Cavanaugh, Terry Schaeuble,
Dan Segerstrom, Keith Wendlandt, Scott Reignier (arrived at 7:15 pm)

Absent – None

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Public Works Director Travis Coenen; Sharon Diedrick, Steve Martin, Evan Kahler.

New Village Board Members – D Erickson welcomed Dan Segerstrom and Keith Wendlandt as new members of the Village Board.

MINUTES - - None to review at this time.

VOUCHERS - - Motion by S Byers, second by Q Cavanaugh to approve the vouchers as submitted. **Motion carried.**

VILLAGE ADMINISTRATOR - - S Johnson provided the following report:

1. Annual Hearing Testing was conducted on April 11th at Village Hall.
2. 2017 Overhead Budget worksheets have been distributed to Dept. Heads, with a completion due date of August 13th.
3. The annual Employee Appraisal process has begun. The appropriate worksheets have been distributed to Public Works, Police Dept., and Clerk-Treasurer. Dept. Heads will complete the annual review for their respective folks by July 15th.
4. The Administrator will complete the annual reviews for the Dept. Heads by August 5th.
5. Time to select a movie for our annual “Movie in the Park” (July 28th)
 - Of 6 titles inquired about, these are the most available:
 - Monsters, Inc.
 - Alvin and the Chipmonks – Road Chip

After further discussion the Village Board members chose Monsters, Inc. for the annual “Movie in the Park.”

COMMITTEE REPORTS

FINANCE - -

Preview 2017 General, Water and Sewer Budgets with Assumptions – S Johnson presented the preliminary 2017 budget. The following were some of the items discussed in detail: Downsizing one of the Deputy Clerk/Treasurer positions to part-time; Transition of utility billing to Green Bay Water; Frozen pay rates for employees vs. the effects of a 1% overall salary increase; Full-time vs. part-time Police Chief; Contacting local municipalities regarding contracting for their Police Chief; And Points of Interest of Wrightstown Police Department contracting with the Brown Co Sheriff’s Office.

Moving forward on 2017 Budget Development – After discussion of the preliminary 2017 budget S Johnson stated that he will continue to move forward with the 2017 budget development.

Action on Green Bay Water Utility Agreement for Billing Services – Motion by S Byers, second by Q Cavanaugh to table action on the Green Bay Water Utility Agreement for billing services until the second Village Board meeting in May. **Motion carried.**

Approve Resolution No. 04212016 – Motion by S Byers, second by T Schaeuble to approve Resolution No. 04212016 Creating a Special Fund to account for the revenue and expenses of the collection and use of the Excess Stadium Sales Tax distributed to the Village of Wrightstown. **Motion carried.**

Resolution No. 04212016A – Motion by S Byers, second by S Reignier to table action on Resolution No. 04212016A approving the expending of funds currently held in a special fund account which consists of monies received from the State of Wisconsin for excess stadium sales tax collected. **Motion carried.**

Downtown Redevelopment Proposed Guideline –

The Village Board reviewed and discussed the proposed guideline for steps to follow in Downtown Redevelopment. Issues on how properties in the Village are maintained were addressed. The Village Board gave support for Public Works and the Police Department to pursue code enforcement for blighted properties not maintained according to code.

PERSONNEL - -

Service Recognition Karen Curry and Mark Leonard – Motion by S Byers, second by S Reignier to approve gift cards in the amount of \$50.00 each to Karen Curry and Mark Leonard for their years of service on the Village Board. **Motion carried.**

PARKS & RECREATION - - Nothing to report at this time.

PUBLIC SAFETY- -

Fire Dept Report – No March 2016 report. M Schampers commented that most of March fire calls were accidents on Interstate 41.

Police Dept Report – No March 2016 report or comments.

PUBLIC WORKS & UTILITIES - -

Director of Public Works Comments – T Coenen gave updated progress on the following projects currently occurring in the Village: Hickory Street Construction; Water Transmission Line; And Meter Stations.

REGIONAL PLANNING - - Nothing to report at this time.

ADJOURN - - Motion by S Reignier, second by Q Cavanaugh to adjourn. **Motion carried.**
(Adjourned 8:20 pm)

Shelia Bowers

Clerk/Treasurer