

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD MINUTES

The regular monthly meeting of the Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on Tuesday **06/07/16** and was called to order at 6:00 pm by Interim Clerk/Treasurer Shelia Bowers.

Roll Call: Present – Sue Byers, Scott Reignier, Terry Schaeuble (6:05), Dan Segerstrom, Keith Wendlandt, Village Administrator Steve Johnson

Absent – Dean Erickson, Quinn Cavanaugh

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Robert Gagan (Village Attorney); Public Works Director Travis Coenen; Fire Chief Mike Schampers; Deputy Clerk/Treasurer Patti Leitermann; Court Clerk Sharon Diedrick, Mark Leonard, Steve Martin, Todd Johnson.

CHAIRPERSON --Motion by S Byers, second by K Wendlandt to appoint S Reignier as acting Chairperson for this meeting. **Motion carried.**

CLOSED SESSION - - Motion by S Byers, second by D Segerstrom to proceed into CLOSED SESSION pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Economic development negotiations. Roll call vote: Ayes –S Byers, S Reignier, D Segerstrom, K Wendlandt; Nays – None; Late - T Schaeuble, Absent – D Erickson, Q Cavanaugh. **Motion carried.** (6:04 pm)

OPEN SESSION - - Motion by K Wendlandt, second by D Segerstrom to reconvene into OPEN SESSION to discuss and/or take action on any issues that occurred during the closed session, if necessary. Roll call vote: Ayes –S Byers, S Reignier, T Schaeuble, D Segerstrom, K Wendlandt; Nays – None; Absent – D Erickson, Q Cavanaugh. **Motion carried.** (6:41 pm)

Land Acquisitions - - Motion by S Byers, second by K Wendlandt to approve the continued negotiations of Land Acquisition. **Motion carried.**

MINUTES - - Motion by S Byers, second by D Segerstrom to approve the minutes of 05/17/16 as presented. **Motion carried.**

VOUCHERS - - Motion by S Byers, second by D Segerstrom to approve the vouchers as submitted. **Motion carried.**

SCHEDULED APPEARANCE - - Attorney Robert Gagan stated that he recently opened a Green Bay office for a Milwaukee based Law Firm named O’Neil, Cannon, Hollman DeJong & Lang S.C. and would like to continue doing work for the Village of Wrightstown.

VILLAGE ADMINISTRATOR - - S Johnson provided the following report:

1. An “Open House” focusing on a revamped Village Comprehensive Plan will be held in the Community Room on June 15th commencing at 6:00 pm.
2. A “Public Hearing” is scheduled on the Proposed Comprehensive Plan on July 19th at 6:00 pm. preceding the Village Board meeting.
3. A presentation of the “Design Charrette” program was made by Sue Byers on May 26th to WABCA to determine their level of interest to engage and support such an effort to promote downtown re-development.
4. There will be some advertising efforts beginning soon to promote the July 28th “Movie in the Park”. Showing will be “Monsters, Inc.”. Popcorn will be served.

5. A Public Information Meeting was held on June 1st at the Town of Lawrence featuring discussion on resurfacing County D from High Street to Barrington Drive.
6. An ad has been placed for a full-time Village Clerk-Treasurer with the following: WCMA, LWM, Wisconsin Job Center, Village Web Page, the Wrightstown Spirit and the Brillion News.
7. An Employee Luncheon/Meeting is being planned for June 28th at Village Hall. 2017 Budget considerations will be shared with all.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

2017 Health Insurance Option – K Wendlandt presented a proposal for the 2017 Health Insurance option for budget consideration.

Motion by T Schaeuble, second by D Segerstrom to approve presenting the 2017 Health Insurance option to all Village employees. **Motion carried.**

Adopt Resolution No. 06072016 Authorizing Expenditure of Excess Stadium Sales Tax Money – Motion by S Byers, second by K Wendlandt to approve Resolution No. 06072016 authorizing the expenditure of \$50,000.00 of excess stadium sales tax money for Downtown property acquisition, environmental issue abatement, and demolition. **Motion carried.**

Creation of a Potential TIF District – Motion by S Byers, second by T Schaeuble to engage Ehlers to assist in creation of a potential TIF District. **Motion carried.**

Green Bay Water Utility – Motion by S Byers, second by D Segerstrom to execute the Agreement with Green Bay Water Utility in Final Form for Utility Billing Services. **Motion carried.**

Interim Co-Signer of all Village Payments – Motion by S Byers, second by K Wendlandt to approve adding Shelia Bowers as interim co-signer of all Village payments and remove Jean Brandt as an authorized signer. **Motion carried.**

Owner Purchased Material Invoices for the 2015 Transmission Pipeline Construction Project – Motion by S Byers, second by K Wendlandt to approve owner purchased material invoices for the 2015 Transmission Pipeline Construction project for the vendor and amount as follows: Ferguson Waterworks – total \$12,737.00. **Motion carried.**

Robert E Lee & Associates Request for Payments for Engineering Services – Motion by S Byers, second by D Segerstrom to approve Robert E Lee & Associates request for payments for engineering services for Watermain Transmission Construction administration - \$12,232.25 - \$6,090.90 = \$6,141.35 (an Engineering Amendment will be forthcoming); observation - \$23,741.42; and SDWLP administration - \$3,725.00 (Total \$33,607.77) . **Motion carried.**

Approve 2016-2017 Class “A” Combination Liquor Licenses – Motion by S Byers, second by T Schaeuble to approve 2016-2017 Class “A” Combination Liquor Licenses for SAI KRUPA LLC, Bridgeport Shell, 525 Main St and Wrightstop BP, 233 High St; and Vanden Wymelenberg Enterprises Inc, Dick’s Family Foods, 400 High St. **Motion carried.**

Approve the 2016-2017 Class “B” Combination Liquor Licenses – Motion by S Byers, second by T Schaeuble to approve the 2016-2017 Class “B” Combination Liquor Licenses for Rikki Garrity LLC, Jamie’s Dawghouse, 344 Broadway St; Todd & Lois Luedtke LLC, Lucky’s Pub & Grill, 2565 Cty Rd U; W L Foods Inc, W L Foods, 924 Main St; and River Inn LLC, Wrightstown River Inn, 531 Washington St. **Motion carried.**

Approve the 2016-2017 “Reserve” Class “B” Combination Liquor Licenses – Motion by S Byers, second by K Wendlandt to approve the 2016-2017 “Reserve” Class “B” Combination Liquor License for Sydrow Golf Inc, Royal St Patrick’s Golf Links, 201 Royal St Pat’s Dr; and Wrightstown Development

LLC, Tiger's Den, 505 Washington St. **Motion carried.**

Approve the 2016-2017 Schedule for Appointment of Agent – Motion by S Byers, second by D Segerstrom to approve the 2016-2017 Schedule for Appointment of Agent by Corporation /Nonprofit Organization or Limited Liability Company for Mitul Patel, SAI KRUPA LLC for Bridgeport Shell and Wrightstop BP; John Vanden Wymelenberg, Vanden Wymelenberg Enterprises Inc for Dick's Family Foods; Rikki Garrity, Rikki Garrity LLC for Jamie's Dawghouse, Lois Luedtke, Todd & Lois Luedtke LLC for Lucky's Pub & Grill; Gerald Van Rossum, W L Foods Inc for W L Foods; Gary Van Eperen, River Inn LLC for Wrightstown River Inn; Robert Novitski, Sydrow Golf Inc for Royal St Patrick's Golf Links; and Jeffrey Corcoran, Wrightstown Development LLC for Tigers Den. **Motion carried.**

Approve the 2016-2017 Cigarette Licenses – Motion by S Byers, second by D Segerstrom to approve the 2016-2017 Cigarette Licenses for Bridgeport Shell; Wrightstop BP; Dick's Family Foods; Wrightstown River Inn; and Royal St Patrick's Golf Links. **Motion carried.**

Approve the Operator's License for the 2016-2018 License Years – Motion by S Byers, second by D Segerstrom to approve the Operator's License for the 2016-2018 license years for Kshitij Jagasia, Faye Johnson, Dawn Klein, Todd Luedtke, Janelle Pelishek, Stephanie Schwahn, Jonathon Van Schyndel, Mark Weyenberg. **Motion carried.**

PARKS & RECREATION - -

Green Bay Mike & Key Club Request – Motion by S Byers, second by D Segerstrom to approve the request of the Green Bay Mike & Key Club (a local ham radio 501-c3 organization) to hold an overnight event June 25th-26th at Mueller Park. This would include rental of the shelter and overnight operation of their transceivers. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – M Schampers stated that a Table Top Exercise for Active Shooter Event is scheduled for 6:00 pm on June 15, 2016 at the Village Hall.

Police Department Comments – Motion by S Byers, second by K Wendlandt to designate Heather Martin as Officer in Charge for the Police Department. **Motion carried.**

PUBLIC WORKS & UTILITIES - -

Director Public Works Report – T Coenen provided the following report:
May 2016 Public Works Report:

1. Staff overtime hours for the month of April totaled 31.25 scheduled hours and 2 call-in hours.
2. Solid waste curbside tonnage for the month of April totaled 56.93 tons and recycle tonnage collected was 18.04 tons. (Items 1 & 2 will always list the prior month totals.)

T Coenen stated that Brown County Land Fill will no longer be utilizing the Village's Waste Water Treatment plant for their waste. Although, the Waste Water Treatment plant will be taking more industrial waste from Prolamina which will help create a revenue stream.

REGIONAL PLANNING - - Nothing to report at this time.

ADJOURN - - Motion by S Byer, second by T Schaeuble to adjourn. **Motion carried.**
(Adjourned 7:44 pm)

Shelia Bowers

Interim Clerk/Treasurer